

Medical Marijuana Registry

4300 Cherry Creek Drive South, Denver, CO 80246-1530 • 303-692-2184

E-mail: medical.marijuana@state.co.us • Website: www.cdphe.state.co.us/hs/medicalmarijuana

LS

Report of Lost, Stolen or Damaged Registry Card

Instructions:

1. **Do not use this form to check on your Registry Card application status.** Call the Registry at 303-692-2184 if you applied more than 35 days ago and have not received anything from us.
2. You must submit paperwork within **ten (10) days** of the date you have it notarized.
3. **There are no fees to file this form.**
4. **Do not write-over, cross-out, or use white-out on this form, or it will be voided.** If you make a mistake on the form, please complete a new one.
5. Patient social security numbers are used to confirm identity and protect confidentiality.
6. **If you find your Registry card after sending in this form, return it to the Registry.** Do not use the old card. Once your form is approved, the old card is voided and may be reported to law enforcement.
7. Replacement cards cannot be mailed to a third party or sent "in care of" another party.
8. After completing the form, you must sign and date it in front of a notary and have it notarized.
9. **Include a copy of your valid ID.** The chart below lists the documents the Registry will accept:

PROOF OF IDENTITY

The Registry requires a verifiable ID for all forms. Please submit one of the following IDs with your form:

- | | |
|--|---|
| <ul style="list-style-type: none"> • Colorado Driver's License • Colorado ID • Temporary Colorado Driver's License • Temporary Colorado ID | <ul style="list-style-type: none"> • Out-of-state Driver's License • Out-of-state ID • U.S. Passport or Passport Card • Military ID (copy of front and back) • Tribal ID |
|--|---|

If you do not have the above documents, please contact the Registry at 303-692-2184 (ext. 3) to discuss other options.

- i. All documents must be currently valid when received at the Registry.
- ii. Damaged, expired, or tampered IDs are not valid.
- iii. Passports must include full photo page and signed signature page. Passport cards must include copy of front and back.
- iv. The address on the ID **does not** have to match the mailing address on the form.
- v. All IDs must be verifiable and have specific issue and expiration dates.
- vi. The ID must show the patient's date of birth.

10. Incomplete forms, or forms without ID, are rejected.
11. Make a copy of all your paperwork for your files.
12. Unless a fee is required, DO NOT send money to the Registry. All monies received at the Registry are nonrefundable.
13. **Please allow 4 to 6 weeks** from the date the Registry receives your paperwork for processing. If you have not received a response within 6 weeks, please contact the Registry at 303-692-2184. Your paperwork or card will be mailed to the address on your form. Cards are not valid outside of Colorado, thus the Registry does not mail cards outside of the state.
14. The Registry may report lost, stolen or damaged registration card numbers to law enforcement statewide. No names, addresses or other personal information is provided to law enforcement, only the registration card number.
15. Submit paperwork by mail or deliver to the Registry's drop-box. **The Registry does not accept forms by fax or e-mail.**

Mail to:

Issuance Unit

CDPHE
HSV-8608
4300 Cherry Creek Drive South
Denver, CO 80246-1530

Drop-Box:

Colorado Dept. of Public Health & Environment
710 S. Ash Street, South East Entrance
Open: Monday-Friday, 7:00 a.m. to 6:00 p.m.
The drop box is on the wall inside the first set of glass doors. Your paperwork must be in a sealed envelope. You will not receive a receipt. **If you wish to have a receipt, please mail in your paperwork by certified mail.**



Colorado Department
of Public Health
and Environment

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This form is not valid as a temporary registry card.

See instructions on page 1. Proof of identification required with all forms.

STAFF
ONLY

Evaluated

Old Card
Voided

Replacement
Card Printed

Corrections:

| | | | |
|---|-------------|--|-------------------------|
| 1. Social Security Number (optional) - - | | Section A: Patient Information (Required) The name on the form must match the legal name on your ID. | |
| 2. Last Name | | 3. First Name | 4. Middle Initial |
| 5a. Mailing Address | | 5b. Apartment/Suite # | 6. City |
| State CO | 7. Zip Code | 8. County | 9. Date of Birth - - |
| | | 10. Telephone Number () - | |
| 11. E-mail Address (optional)* | | | |

* By providing your e-mail address, you agree to receive communication from the Registry by e-mail.

12. What is the card number for your current card (if known)? _____

13. About what date was the registration card lost, stolen or damaged? _____

14. Please write a brief statement about what happened to the registration card.

NOTICE: This form must be completed and reviewed by the Registry before a replacement card may be issued. The Serial Number of the lost, stolen or damaged registration card may be shared with appropriate government and law enforcement agencies in an effort to protect you and the people of Colorado.

I hereby certify that all information provided is correct and complete.

15. Patient's Signature:



16. Date Signed: (mm/dd/yyyy)

The signature and proof of identity of the above individual was subscribed and sworn to before me in

_____ County, Colorado on this _____ day of _____, 20____.

(County name)

(Day)

(Month)

(Notary's official signature)

(Commission expiration date)

AFFIX NOTARY SEAL